

**Barony of Endewearde Meeting Agenda  
2:00 PM to 4:00 PM, November 12, 2017  
At Bangor Housing Authority, Bangor, ME**

TOPIC	RESPONSIBILITY	TIME <i>(in minutes)</i>	STATUS, ACTION, DISCUSSION
Call Meeting to Order, Working Agreements for this Meeting & Modified Robert's Rules, Call for Additional Agenda Items, Time Keeper	Lord Finan mac Bressail	<10	
Baron & Baroness Announcements and Officer Reports: • (Present Officers)		15-20	
Past Events: • Baronial Armored Combat Championships • The Endewearde Hunt		10	
Future Events: • 12 <sup>th</sup> Night • St Sylvesters • Tourney of Love • Jehan's Fighting and Fencing at the Fort (Note: 6-9 mo. notice for idea, 4 mo. notice for budget, 30+ days for insurance rider)		≈20	
Break (5-10 min.)		@ 3:00 PM	
Updates to the Charter	Lord Finan mac Bressail	30	
Refund Policy	Lady Halldis Ulfsdottir	15	
Officer Appointments	Lord Finan mac Bressail	5	
Additional Items (if any):			
Determine next meeting date/time/location	Lord Finan mac Bressail	5	
• Adjourn			

Working Agreements	OUR Rules of Order
<ul style="list-style-type: none"> <li>❖ Start and End on time</li> <li>❖ Share Air Time</li> <li>❖ <b>One conversation at a time, please</b></li> <li>❖ Stay open to new ideas</li> <li>❖ Participate fully when comfortable</li> <li>❖ Disagree with respect</li> </ul>	<ol style="list-style-type: none"> <li>1. Make a motion stating, "I move that..."</li> <li>2. Motion must be seconded.</li> <li>3. Topic is open for discussion.</li> <li>4. Someone may move to amend the motion, which must be seconded. ("Running" or "Friendly" amendment)</li> <li>5. When discussion ends, the original and final amended motions are re-read. If the amended version meets the goals and intentions of the original motion, we proceed with the vote. If not, continue discussion and amendments.</li> <li>6. If at any time discussion gets off topic, we may declare a point of order to bring discussion back. If a discussion becomes too long, it may be moved to table the topic for a later meeting.</li> <li>7. Votes can be yay, nay, or abstain.</li> </ol>

Term	Office	Current Officer
Term Schedule 1 (2015-2018)	Chamberlain	THL Seamus na Coille Aosda
	Seneschal *	THL Finan mac Bressail
	Herald *	Mistress Brita Mairi Svensdottir
	Minister of Lists *	Lady Petra von Mumpf
	Local Fencing Marshal	Lord Radbod of Endewearde
Term Schedule 2 (2016-2019)	Web Minister	THL Bryn Millar
	Chancellor Minor	Lord Thomas de Marr
	Knights Marshal (KM)*	Lord William of Windhaven
	Minister of Arts and Sciences (MoAS) *	Lady Yzabell de Perche
	Local Youth Fighting Marshal	Lord Thomas de Marr
	Local Youth Fencing Marshal	THL Bryn Millar
Term Schedule 3 (2014-2017)	Chronicler *	Lady Audrye Beneyt
	Chatelaine *	Lord Eoin an Doire
	Exchequer *	Lady Halldis Ulfsdottir
	Local Archery Captain	Lady Admiranda Howard
	Local Thrown Weapons Marshal	THL Seamus na Coille Aosda

REPORTING SCHEDULE FOR LOCAL OFFICERS
<u>Seneschal:</u> Jan. 15, April 15, July 15, Oct. 15
<u>A&amp;S:</u> Mar. 1, June 1, Sept. 1, Dec. 1
<u>Exchequer:</u> Jan. 30, April 30, July 30, Oct. 30
<u>Archery Marshal:</u> April 1, Oct. 1
<u>Chatelaine:</u> Jan. 10, April 10, July 10, Oct. 10
<u>MoL:</u> March 1
<u>Knight Marshal:</u> Mar. 1, June 1, Sept. 1, Dec. 1
<u>Herald:</u> March 1, June 1, Sept. 1, Dec. 1
<u>Thrown Weapons:</u> April 1, Oct. 1
<u>Webminister:</u> Jan. 1
<u>Chronicler:</u> Dec. 15

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- THE SCA PROHIBITS HARASSMENT AND BULLYING OF ALL INDIVIDUALS AND GROUPS.
  - Participants engaging in this behavior are subject to appropriate sanctions.
- If you are subjected to harassment, bullying or retaliation, or if you become aware of anyone being harassed or bullied, contact a seneschal, President of the SCA, or your Kingdom's Board Ombudsman.